



# INVOICE

**Fringe University LLC**  
595 Ross Street  
Waynesburg, Pennsylvania 15370  
United States

6143294119  
www.fringeuniversity.com

BILL TO  
**SAMPLE INVOICE and CONTRACT**

**Invoice Number:** 579

**Invoice Date:** July 29, 2025

**Payment Due:** July 29, 2025

**Amount Due (GBP): £22,800.00**

Product	Quantity	Price	Amount
<b>Professor</b> Professor included in Package Deal	1	£0.00	£0.00
<b>Performing Package</b> Price for 12-14 students for 1 week of performances.	12	£1,900.00	£22,800.00

**Total:** £22,800.00

**Amount Due (GBP): £22,800.00**

## Notes / Terms

Fringe University works with multiple universities and organizations to create an international learning experience utilizing international fringe festivals, particularly the Edinburgh Festival Fringe. This is accomplished by providing accommodations, activity packages, and services for university classes and creating opportunities and making arrangements for university student performing arts groups to perform at fringe festivals.

Fringe University agrees to provide the following package to YOUR University from 5th of August to the 14th of August.

1. Welcome Package - includes such benefits as onsite pickup from the airport (for groups arriving together), a walking tour(s) of Edinburgh, safety talk, etc.
2. Real Fringe show performance experience. We do not create an artificial environment for your students.
3. Central Housing within walking distance from your venue and most other venues, so no transportation is necessary.
4. Up to 9 nights of shared accommodation in Edinburgh for students with kitchens. Two students share a small double bed, with the option of a single bed at an increased cost.
5. Up to 9 nights of single accommodation in Edinburgh for one faculty with kitchens. This flat/pod may be shared with other faculty members or artists, but each faculty member will receive their own room with a smaller than normal double bed.
6. On-site Fringe University staff throughout the festival
7. One technical rehearsal usually for the length of the show slot.
8. Six to eight performances all at the same time of the day based on your actual venue, and your preferences. Preview performances are often included by the venue.



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9. We work with you to find the venue that you think is best for your show. Venues typically accommodate 40-70 audience members with basic lighting and sound equipment.
10. We help arrange workshops, lectures and networking events for your students and faculty.
11. Guided tours, excursions, and lectures that may include the following:
  - What is the Fringe? History of the Edinburgh Fringe.
  - Edinburgh or Scotland History Lecture
  - Lecture or workshop arranged with your input on course requirements (if wanted)
12. Social networking event for participating organizations.
13. Entry into the Edinburgh Fringe Programme and website\* (you provide text and graphics by deadline).
14. Basic entry in Venue Programme\* (you provide text and graphics by the deadline).
15. Your own marketing package: approximately 200-500 full-color A3 posters, 2,000 to 5,000 full-color A6 leaflets (you provide design work).
16. Usually, your venue also gives a free pass for all the shows in the venue. If there is an additional fee for this, we will cover it.
17. We usually buy a Friends of the Fringe account that students can use to get many more 2-for-1 offers.
18. We usually can offer students free tickets to shows early in the festival through our network of friends with various producers and performers. We really try to help your students make the most of their money.

#### Terms and Conditions

One professor is included FREE in the prices above.

#### Payments:

1. A deposit prepayment is required to secure the package, in the amount of £\_\_\_\_\_ flat deposit to secure your venue and housing. This should be paid as soon as possible, or we cannot guarantee venues and housing.
2. The balance is due at least 90 days (ideally more) before your arrival and can be paid via bank transfer. See invoice, for this contract. Late charges of 0.002 % per day for any remaining amount past this due date.

#### Cancellations:

1. Cancellation after paying the deposit will incur a cancellation fee of the prepaid amount.
2. Cancellation after paying the total cost of the reservation will not receive any refund.

#### Modifications:

1. Additional student packages may be added at any time, depending on availability.
2. Additional nights or other additions can be made with an agreement on additional price, and if available.
3. Reduction of student packages can be made without penalty up to 5 months before arrival, depending on the type of accommodation. The lower student package count, may change the price level for all other students, and the new amounts must be paid in full.
4. Within 5 months of arrival, there can be no reduction in student packages, and the total amount must be paid in full.



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5. However, between 3 and 5 months out, if Fringe University agrees, there may be some ways to recover a small portion of the cost of some of the package amounts, but if the accommodation type is the wrong type - this may not be possible (or advised). This is only a possibility and cannot be guaranteed. Student packages can, however, (prior to the 3 months out) be switched out with other students from your university with approval from Fringe University.

6. Within 3 months of arrival, there can be NO reduction in student packages, and the total amount must be paid in full.

#### Force Majeure

Fringe University shall be excused from any delay or failure in performance required hereunder if caused by reason of any occurrence or contingency beyond its reasonable control, including, but not limited to, acts of God, acts of war, or threats of acts of war, terrorism, or threat of terrorism, epidemic, fire, insurrection, strikes, lock-outs or other serious labor disputes, venue closures, housing closures, festival closures, riots, earthquakes, floods, explosions or other acts of nature. Payments may not be refundable if Fringe University has already paid or spent the sums in good faith to make the arrangements.

#### Limitation of Liability

The Client acknowledges and agrees that Fringe University will not be liable for any losses or damages, whether indirect, incidental, special or consequential, in profits, goods or services, irrespective of whether or not the Client has been advised or otherwise might have anticipated the possibility of such loss or damage.

#### Exchange Rate

Fringe University will be covering exchange rate fluctuations up or down 15%. The rates involved include US Dollar, and GB Pounds Sterling. If rates between any of these currencies change more than 15% first, we will first work together to either cut or add package features to keep prices the same. If that isn't enough, we will have to raise prices. This would be a rare economic event that we don't expect to happen, and has never happened since we started Fringe University.

#### No Guarantee

The client acknowledges and agrees that Fringe University cannot guarantee the results or effectiveness of any of the services rendered or to be rendered. Rather, services shall be executed in a professional manner and in accordance with good industry practice. Best efforts will be used but no results are promised.

Thank you!

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